

SUPPORTING DOCUMENTATION:

- Fees**, in the form of money order or cheque, payable to the **Minister of Finance, Province of New Brunswick**:
 - New Brunswick Teacher's Certificate evaluation: \$70.00
 - Statement of Professional Standing (see below): \$30.00 per jurisdiction

- Official transcripts** from the originating institution of **all** academic and professional training even if credits have been transferred from one institution to another. In order to remain official, transcripts must be submitted in envelopes sealed by the institution and preferably included with the application or sent directly from the institution to our office. If submitting transcripts prior to graduation, please ensure all courses including the internship are graded and if a degree is intended, a letter from the institution's registrar's office indicating that the requirements have been met and graduation is expected.

- Criminal record verification**:
A certified criminal record check is required from the Royal Canadian Mounted Police or the local police in the area in which you reside.

- Statement of Professional Standing**:
If you wish to get information regarding Teacher Certification in other Canadian Provinces or Territories, contact the respective jurisdiction(s). If you wish to be a Certified Teacher in another Canadian jurisdiction, you must apply to the respective Teacher Certification authorities along with a New Brunswick Department of Education and Early Childhood Development Statement of Professional Standing letter. This letter states that you are a Certified Teacher in good professional standing in New Brunswick. If you are applying for a Teacher's Certificate in another Canadian jurisdiction it must be indicated at the bottom of the application form.

- Employability Status**:
Non-Canadians must submit verification of Canadian Landed Immigrant Status/Work Visa.

DECLARATION:

I certify that all information given on this application is true, correct, and complete to the best of my knowledge. I authorize any person, government, educational institution, police force, military authority, governing body, or other organization enquired of under this authorization to provide the New Brunswick Department of Education and Early Childhood Development all relevant information requested. I accept responsibility for advising the Department, in writing, of any change to the information contained in this application.

Signature

Date

Important dates :

- Certificate dated **July 2**: Apply before **October 31** of the same year (provided coursework has been completed by **August 31**).
- Certificate dated **January 2**: Apply before **March 31** of the same year (provided coursework has been completed by **December 31** of previous year).
- Please note that work experience is not a substitute for post-secondary credit hours.

Please ensure that all possible supporting documents are included when submitting your application and allow 4 weeks to 25 work days processing after all documents have been received.

Office of Teacher Certification - Department of Education and Early Childhood Development
P.O. Box 6000 Fredericton, NB E3B 5H1, Tel.: (506) 453-2785, Fax: (506) 453-5349
teachercertification@gnb.ca

Certification requirements – New Brunswick

Teacher's certificate 4

The Minister may issue a teacher's certificate 4 to:

- a) A person that holds an approved undergraduate degree in teacher education from a university in the province with 138 credit hours, of which 18 credit hours or 18 weeks represent approved practice teaching and 30 credit hours represent courses in approved pedagogical training.

Teacher's certificate 5

The Minister may issue a teacher's certificate 5 to:

- a) a person who holds an approved undergraduate degree in teacher education which consists of a minimum of 168 credits hours of which a minimum of 45 credit hours are in Education and including 18 credit hours in practice teaching.
- a) In the 36 additional credits for certificate 5, a maximum of 18 credit hours must be at the 3000 level or higher. A maximum of 12 credit hours may be at the 1000 level or equivalent in non-university courses (e.g. approved from NBTA and EECD).

Teacher's certificate 6

The Minister may issue a teacher's certificate 6 to:

- a) to a person who holds a teacher's certificate 5 or meets the requirements for a teacher's certificate 5 and c ompletes an approved Master of Education degree with 36 credit hours, of which 30 credit hours are at the 6000 level,
- b) to a person who completes 30 approved credit hours at the 6000 level that, together with the credit hours from the applicant's undergraduate degree, lead to 1 additional major or 2 additional minors in subjects within the programs approved.