



FORM B

Teacher's Certificate Application Form for Teachers Certified in Canada

Certification Level Requested

Consult the requirements and check the appropriate level.

Teacher's Certificate 4

Teacher's Certificate 5

Teacher's Certificate 6

REQUIREMENTS FOR EACH LEVEL OF CERTIFICATION

- Approved bachelor's degree in education;
- Minimum of **120 university credit hours** including:
 - 30 credits in pedagogical training and 18 credits (or 18 weeks) of approved practice teaching, and
 - a major (30 credits) in a teachable subject or a combination of a major (24 credits) and a minor (18 credits) in two teachable subjects.
- Teaching certificate from another province or territory.

- Approved bachelor's degree in education;
- Minimum of **156 university credit hours** including:
 - 45 credits in pedagogical training and 15 credits (or 15 weeks) of approved practice teaching, and
 - a major (30 credits) in a teachable subject or a combination of a major (24 credits) and a minor (18 credits) in two teachable subjects.
- Teaching certificate from another province or territory.

- A person who meets the requirements for a teacher's certificate 5 and has completed:
 - an approved Master of Education degree or a Master's degree in a teachable subject with 30 credit hours at the 6000 level, or
 - a non-degree program with 30 credit hours at the 6000 level that leads to an additional major or two additional minors.
- Teaching certificate from another province or territory.

Personal Information

Last name	First Name	Middle Name
Maiden Name		
SIN	Gender	
	Male <input type="checkbox"/>	Female <input type="checkbox"/> Non-binary <input type="checkbox"/>
Date of Birth	Telephone Numbers	
(YYYY)	(MM)	(DD)
	Home	Work
		Cell
	E-mail Address	

Mailing Address

Street	Apt.
City	
Postal Code	

University Education

DEGREE	Number of credits	Major (without a minor: 30 credits – with a minor: 24 credits)	Minor (18 credits)	Institution	Graduating Year
Bachelor's degree other than Bachelor of Education					
Bachelor's degree in Education					
Master's degree					
Other post-secondary degree					

Required Fee and Documentation

<input type="checkbox"/>	<p>Fee: \$120.00 Please include a personal cheque or money order payable to Minister of Finance – Province of New Brunswick. No other form of payment is accepted.</p>
<input type="checkbox"/>	<p>Official Transcripts Official transcripts from the originating institution of all academic and professional training even if credit has been transferred from one institution to another. Transcripts must be sent directly to the Office of Teacher Certification by institutions issuing them, either by email or by mail. A transcript in an envelope sealed by the institution will also be accepted. If submitting transcripts prior to graduation, please ensure all courses including the internship are graded and if a degree is intended, a letter from the institution's registrar's office indicating that the requirements have been met and graduation is expected.</p>
<input type="checkbox"/>	<p>Criminal record check A criminal record check that includes a vulnerable sector screen is required from the Royal Canadian Mounted Police or your local police department. The criminal record check must have been done in the 12 months preceding the date of the signature of this form. Copies are not accepted.</p>

<input type="checkbox"/>	<p>Teaching certificate You must provide a statement of professional standing from the first and last jurisdictions in which you have received a teaching certificate. Copies are not accepted.</p> <p>Please indicate the relevant jurisdiction(s):</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">First:</td> <td style="width: 50%;">Last:</td> </tr> </table>	First:	Last:
First:	Last:		
<input type="checkbox"/>	<p>Employability Status Non-Canadians must submit a copy of their Permanent Resident Card or a copy of their Work Visa.</p>		
<p>The Office of Teacher Certification reserves the right to request other documents.</p>			

<p>Declaration</p> <p>I certify that all information given on this application is true, correct, and complete to the best of my knowledge. I authorize any person, government, administration, educational institution, police force, military authority, governing body, or other organization enquired of under this authorization to provide the New Brunswick Department of Education and Early Childhood Development with all relevant information requested. I accept responsibility for advising the Department, in writing, of any change to the information contained in this application.</p>	
Signature	Date

<p>Contact Information</p>	
<p>Mailing Address</p> <p>Office of Teacher Certification Department of Education and Early Childhood Development P.O. Box 6000 Fredericton NB E3B 5H1</p>	<p>Physical Address</p> <p>Office of Teacher Certification Department of Education and Early Childhood Place 2000 250 rue King Fredericton NB E3B 9M9</p>
<p>Tel.: 506-453-2785 Fax: 506-453-5349 teachercertification@gnb.ca</p>	

<p>Important deadlines and information</p> <ul style="list-style-type: none"> • Certificate effective July 2: Apply before October 31 of the same year (provided coursework has been completed by August 31). • Certificate effective January 2: Apply before March 31 of the same year (provided coursework has been completed by December 31 of the previous year). • Please ensure that all supporting documents are included when submitting your application. Files are not processed until all required documents are received by the Office of Teacher Certification. Allow 20 to 25 work days for processing after all documents have been received.
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