

# APPLICATION REQUIREMENTS FOR VEHICLE DEALER LICENCE(S)

DEPARTMENT OF PUBLIC SAFETY
MOTOR VEHICLE BRANCH, 364 ARGYLE STREET, P.O. BOX 6000, FREDERICTON, NB E3B 5H1

The following are the various categories of dealers and the requirements for each:

### \* New Motor Vehicle Dealer

Is an authorized dealer of a manufacturer. A letter from the manufacturer verifying the applicant as an authorized agent to sell their product must accompany the application. Applicant must sell at least 15 vehicles in each calendar year to obtain renewal of this licence.

### \* Sub-Dealer

Shall provide with the application a letter from a licensed Dealer certifying that the applicant is a legitimate sub-dealer. The applicant must be able to qualify as a dealer, (see Requirements), and must sell at least 15 vehicles in each calendar year, otherwise the applicant will be considered to be a Salesperson for the licensed Dealer.

#### \* Used Motor Vehicle Dealer

In order to qualify as a Used Motor Vehicle Dealer the applicant must be able to qualify as a dealer (see Requirements), and must sell at least 15 used vehicles in each calendar year to obtain renewal of this licence.

### Wrecker-Dealer

This category pertains to all individuals and companies who are in the business of dismantling of vehicles for the resale of the parts thereof and does not allow the sale of vehicles to the public. The employment of a certified mechanic is not required. Applicant must dismantle at least 15 vehicles per year to obtain renewal of this licence. This licence requires the transfer of registration to the dealer's name, and the surrender of the plates and registration to the Service New Brunswick Centre.

## **Motorcycle Dealer**

This catefory pertains to all individuals and companies who are in the business of selling new or used motorcycles. In the case of new motorcycle sales, a letter from the manufacturer, verifying the applicant as an authorized agent to sell their product, must accompany the application. The employment of a certified mechanic is not required. A minimum of 15 vehicles per year must be sold to obtain renewal of this licence.

## \* Transit Dealer

This category pertains to all individuals and companies who are in the business of selling heavy equipment, farm machinery, semitrailers, and trailers. In the case of new equipment, a letter from the manufacturer verifying the applicant as an authorized agent to sell their product must accompany the application. A minimum of 15 vehicles, per year must be sold to obtain renewal of this licence.

## **All-Terrain Dealer**

This category pertains to all individuals and companies who are in the business of selling new or used vehicules which are designed for off road use. This includes dirt bikes, dune buggies, three or four wheeled all-terrain vehicles and motorized snow vehicles. The employment of a certified mechanic is not required nor is the \$10,000 bond.

- \*NOTE: If the premises of the applicant are not licensed as a Vehicle Inspection Station, the applicant must provide, with the application, a letter from a licensed Vehicle Inspection Station confirming that they will perform all inspections which the dealer may require.
- \* Satellite licence(s) are available to dealers who qualify under the current licensing criteria for dealers. For further information on satellite licensing, please contact Motor Vehicle Branch, Fredericton, N.B.

## Requirements

In reviewing an application for a dealer licence the Registrar of Motor Vehicles shall give consideration to the applicant's business integrity, financial standing and whether the applicant:

- (a) has an established place of business,
- (b) is engaged primarily in the business of buying, selling and servicing vehicles and, in the case of wrecker dealers, dismantling vehicles,
- (c) is able to conduct properly the business of a vehicle dealer.
- (d) employs the service of qualified mechanic(s), when indicated as being required,
- (e) has control of the repair facilities and has the proper equipment
- (f) or, in lieu of the qualified mechanics referred to in paragraph (d) or the control of repair facilities and the proper equipment to repair vehicles referred to in paragraph (e), a contract can be entered into with a properly licensed establishment which will repair and service the dealer's vehicles. Form 78-9356, labelled "Repair, Service and Inspection Contract", obtainable at any Service New Brunswick Centre, is to be signed by both parties to the agreement. One signed copy of that form must be submitted to Motor Vehicle Branch with any application for a dealer licence.
- (g) Has filed a Security Bond in the amount of \$10,000. A Security Bond is furnished and maintained for the purpose of compensating purchasers for losses due to dishonest conduct, misappropriation or wrongful conversion of money or of property entrusted to, or received by, the Dealer or a Dealer's employee or agent. A Security Bond is required by all dealer classifications except an All-Terrain dealer.
- (h) Include written approval from the zoning authority, municipal or provincial.

WRECKER DEALERS ARE NOT ENTITLED TO PURCHASE DEALERS PLATES.

**NOTE:** This sheet is not an actual expression of the law and for precise information, reference should be made to the statutes.

\* Zoning Approval Required.