



Monte Carlo Financial Report Guidelines

For inquiries, please contact this office at 453-7472

78-9546

Reporting period	Time frame covered on the licence.	
Number of Participants per event	Number of players who participate in the gaming activity.	
A) Gross Proceeds (Receipts)	The total admission fee along with the total of any additional play money sold	
B) Expenses Incurred	1. Value of Prizes	Total dollar value of prizes "purchased" during this reporting period. (Do not include donated prizes - see Section D).
	2. Supplies	Any costs associated with the production printing of the play money.
	3. Licence fee	Cost of the lottery licence.
	4. Advertising	Cost associated with the advertising of the event whether it is to produce posters, banners, newspaper ads, radio or TV or other type of media promotion during reporting period.
	5. Wages	Salaries / monies paid for staff, professional fundraisers, or persons carrying out duties associated with the gaming event.
	6. Equipment Rental	The cost to rent a wheel of fortune or any donation paid out for the loan of the devices.
	7. Rent (Hall)	Rental fees paid to rent space to hold event.
	8. Other Expenses	Any other expense that may be associated with the Monte Carlo event. Note space on financial report to outline the additional expenses.
	Total Expenses	The total dollar amount of Section (B) 1 through 8.
C) Net Proceeds	The profit made from the gaming operation during this reporting period. (A minus B)	
D) Value of donated prizes	Total dollar value of prizes donated toward this gaming event.	