

Salvage Dealer Licensing Information Guide

Information Notice J-100

This notice is intended to provide information respecting the application for a licence under the *Salvage Dealers Licensing Act* and regulation. This notice should not be regarded or relied upon as a legal interpretation of the *Act*. In all cases, the legislation should be reviewed to determine the proper application of the eligibility requirements and the function of the program.

The licence holder is responsible for assuring that all laws, regulations and policies made under the *Salvage Dealers Licensing Act* and regulation is respected and obeyed. The Act and regulations can be viewed on line at <http://www.gnb.ca/0063/acts/acts-e.asp>

Salvage

Salvage means second-hand, used, discarded or surplus metals, goods or articles of every description, unserviceable, discarded or junked motor vehicles, bodies, engines or other component parts of a motor vehicle, but does not include bottles, furniture or books.

Salvage Dealer

A company which carries on the business of buying or selling salvage in the Province must be licensed as a Salvage Dealer. This licence does not allow a person to sell motor vehicle parts except as salvage.

Requirements to obtain a licence

- The business must be registered with Corporate Registry located at Service New Brunswick 432 Queen Street in Fredericton, NB E3B 1B6. Telephone number (506) 453-2703.
- Have a business office in the Province.
- Submit a completed and signed application form with a photocopy of a photo identification card.
- Provide written approval from the zoning authority, municipal or provincial.
- Provide written documentation from an Inspector with the Department of Environment, advising that the site meets the requirements under the *Unsightly Premises Act*.
- Submit the \$150.00 licence fee payable to the Minister of Finance valid for two years from date of issuance.
- The applicant has not been convicted of an offence under section 354 of *The Criminal Code*, chapter C-46 of the Revised Statutes of Canada, 1985.

The issuance of a licence is conditional upon the result of a site visit and inspection by a Department of Public Safety Inspector.

Signage

- A licence holder will erect a sign containing his name, the words “Licensed Salvage Dealer”, and the number of his licence.

Salvage Dealer Records

- Legislation requires that at the time of purchasing or receiving salvage, the licensee is required to keep a record of these transactions by completing form 45-3237 and receipt 45-3050. Copies are available from the Department of Public Safety.
- These records shall be kept at the salvage yard in which the transaction was made or at an office of the company within the Province for two years.
- The records will be kept separate from any other record.
- The records will be legible and written in English or French.
- The type of salvage may be defined as: plumbers’ lead in bars; brass valves; copper flashing; lead flashing; and copper wire, etc.
- Records may be open for inspection at all reasonable times on demand by a peace officer.

For further information please contact:

Department of Public Safety
Safety Services Division
Licensing Services
P.O. Box 6000
Fredericton, NB E3B 5H1

Telephone: (506) 453-7472

Fax: (506) 453-3044