





7. Need for Project:

(Please clearly outline the need for this project in your community, including how the need was identified, and any supporting data, research or statistical information.)

8. How will the project meet the stated needs?

(Explain how the project meets the needs outlined in section 7. Explain why this project or programming will not duplicate similar programs or services already available in your community.)

9. Scope of Project:

(Please explain whether the scope of the project will be local, regional, or provincial.)

10. Objectives

(Please indicate clearly-defined objectives that will be met at the end of the project. Objectives must be measurable and be realistic given the organization's resources and experience and the proposed budget and timeline.)

11. Relevance to population growth goals and objectives

(Please provide a clear explanation of how the project objectives or capacity-building goals advance the province's goal of attracting, helping to integrate, and retaining newcomers to New Brunswick communities.)

12. Mutual benefits of the project:

(Please outline how immigrants and the established community will each benefit from the implementation of the programming.)

13. Integration benefits:

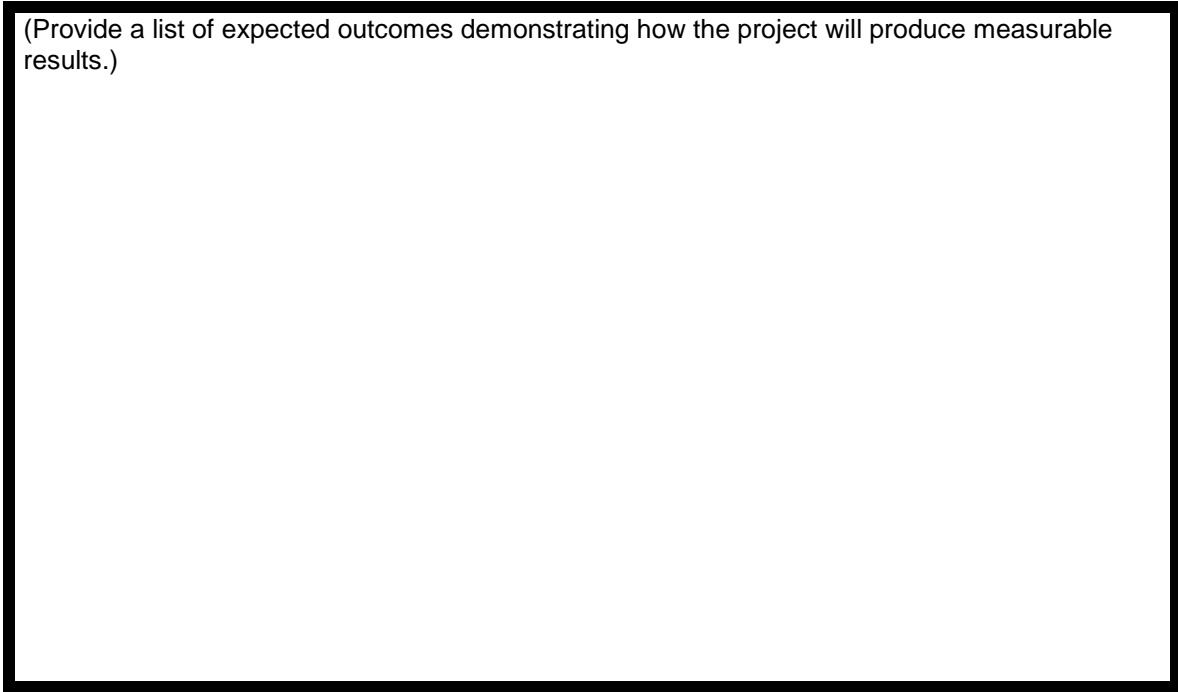
(Please explain how this project will encourage efforts to involve newcomers to participate in the social and economic life of their new communities.)

14. Action Plan with timelines:

(Please list a clear action plan for carrying out the activities related to the project, including target dates for key activities or project milestones.)

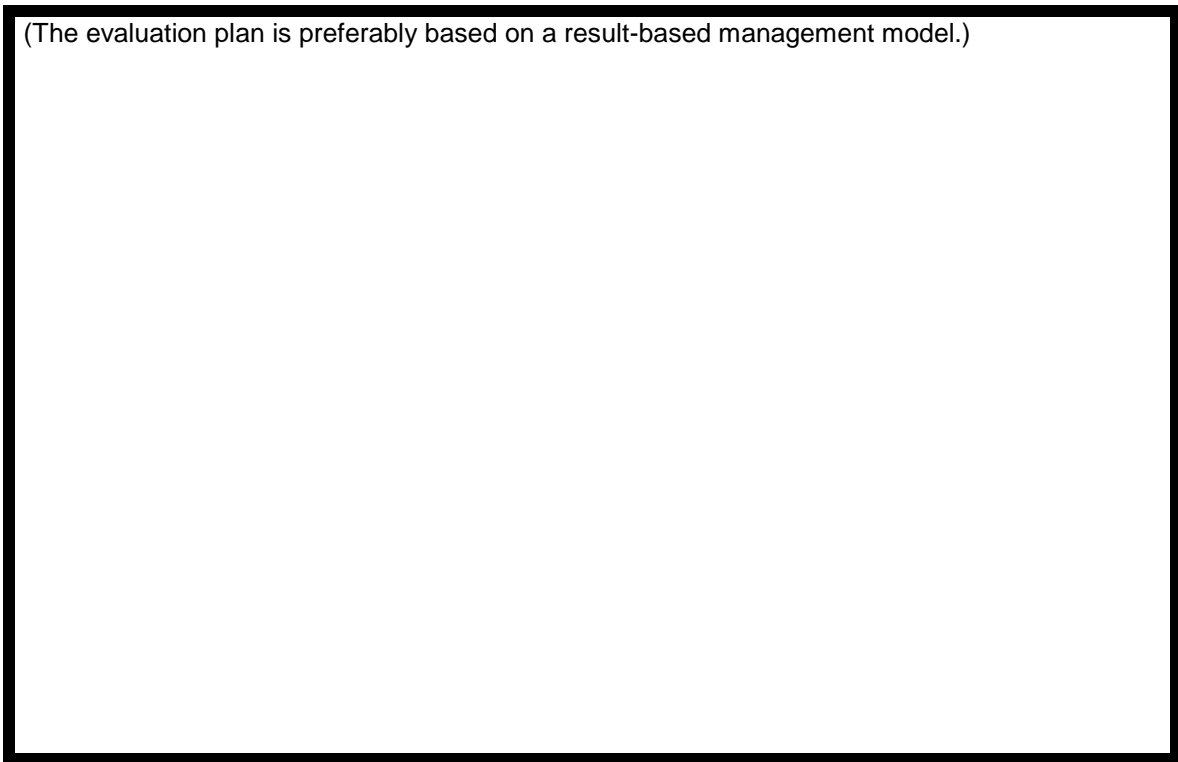
15. Anticipated Outcomes

(Provide a list of expected outcomes demonstrating how the project will produce measurable results.)



16. Evaluation

(The evaluation plan is preferably based on a result-based management model.)



17. Budget

(Please insert a budget here or attach as a separate file. The budget must reflect any other funding that is being sought for the project. Also, include a contact name and phone number for any additional funders you may be approaching.)

18. Declaration

*I have completed and duly signed this **Immigrant Settlement Support Funding Program Application Form**. I declare that the information in this application and all attachments is accurate and complete, to the best of my knowledge.*

*I recognize that applications are approved subject to availability of funds and that, beyond the provision of a grant, the Province of New Brunswick has no further commitment to the applicant. The Province will not be held responsible for the completion of an activity.*

*I agree to acknowledge the financial participation of the Province of New Brunswick in all publicity related to the activities of the proposed project.*

*I further declare that the organization will provide financial and final reports to the Department of Post-Secondary Education, Training and Labour by the end of March of the current fiscal year.*

*I certify that I am authorized by the above-named organization to sign official documents.*

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE SEND THIS COMPLETED FORM AND OTHER DOCUMENTATION TO:**

Department of Post-Secondary Education, Training and Labour

Beaverbrook Building  
Room: 500 Floor: 5  
PO Box 6000  
Fredericton NB  
E3B 5H1

Tel: 506-453-3981  
Fax: 506-444-6729  
Email: [dpetlinfo@gnb.ca](mailto:dpetlinfo@gnb.ca)  
Website: [www.gnb.ca/immigration](http://www.gnb.ca/immigration)

APPLICANT CHECK LIST:

- Completed, dated application.
- Complete itemized budget
- Copy of the constitution or letters of incorporation (if applicable).
- Attach other documents expressing community support or commitment (if applicable).
- Any other applicable attached documentation.



Department of Post-Secondary Education, Training and Labour

**FINAL REPORT**  
**Immigrant Settlement Support Funding Program**

**1. Project Information:**

Name or title of project: \_\_\_\_\_

Duration of project: \_\_\_\_\_

Amount of funding received: \_\_\_\_\_

**2. Applicant Information:**

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**3. Project Results:**

***Please provide information relating to each of the following questions:***

1. Please provide a short description of the project and the activities you undertook with the assistance of your grant from the Department of Post-Secondary Education, Training and Labour. (Include the number of participants at activities or events.)
2. How were the project's objectives and anticipated outcomes, as stated in the proposal, met in carrying out the project?
3. Describe the short and long-term impacts of your project.
4. How did you promote the project/activities and reach the target audience? How was the government's financial assistance acknowledged? (Attach supporting documents: poster, advertising, press clippings, etc.)
5. Please attach a complete financial statement showing the project's actual expenditure and revenues.

*I certify that, to the best of my knowledge, the information provided in the final report and in the attached documents is accurate and complete.*

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE SEND THE FINAL REPORT AND ALL SUPPORTING DOCUMENTATION TO:**

Department of Post-Secondary Education, Training and Labour  
Beaverbrook Building  
Room: 500 Floor: 5

PO Box 6000  
Fredericton NB E3B 5H1

Tel: 506-453-3981  
Fax: 506-444-6729  
Email: [immigration@gnb.ca](mailto:immigration@gnb.ca)  
Website: [www.gnb.ca/immigration](http://www.gnb.ca/immigration)