



Department of Wellness, Culture and Sport

TOURING GRANTS PROGRAM

PART A – APPLICANT INFORMATION

Name of organization/presenter: _____

Date of incorporation: _____

Proposed schedule of events (Start/end): _____

Contact person: _____

Title: _____

President of organization: _____

Address: _____

_____ Postal Code: _____

Telephone (D): _____ (H): _____

Fax: _____

Email: _____

Website: _____

Requested Grant: \$ _____ (50% or 75% of admissible costs as shown in Part D of the application, up to a maximum of \$ 25,000)

PART B – INFORMATION ON ORGANIZATION

Note: Please supply the following information in the space provided. Attach additional sheets if required referencing the question number.

1 – Describe the organization: Its mandate; the artistic discipline in which it specialises, its experience in touring artistic performances or exhibitions (if applicable); etc. If this is the organization's first time submitting a funding application to the Department of Wellness, Culture and Sport, please attach a copy of the organizations incorporation letter.

PART C – DETAILS OF ORGANIZATION’S TOURING PROJECT

1 – Describe the proposed touring project for which the application is being submitted.

A large, empty rectangular box with a thin black border, intended for the applicant to describe the proposed touring project. The box occupies most of the page's vertical space below the question.

PART C – DETAILS OF ORGANIZATION’S TOURING PROJECT (CONT.)

2 – Describe the strategic importance of the tour in strengthening the organization's sustainability.




PART C – DETAILS OF ORGANIZATION’S TOURING PROJECT (CONT.)

3 – Describe how the project will contribute to the public’s awareness and appreciation for the performances and/or exhibits produced by the organisation.




PART C – DETAILS OF ORGANIZATION’S TOURING PROJECT (CONT.)

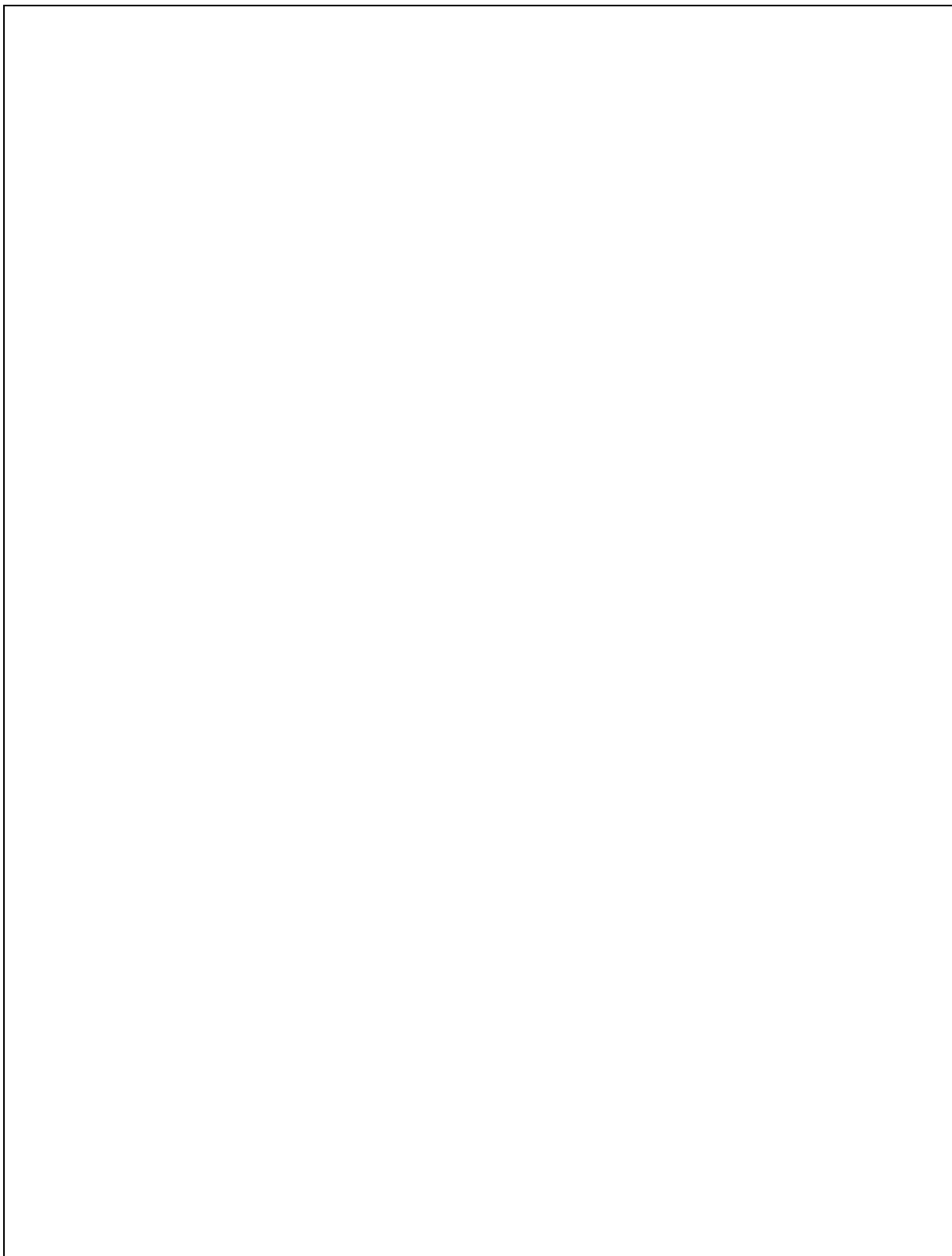
4 – Describe the financial and/or artistic risk associated with the project; and how the touring grant will help the organization mitigate that risk.



5 – Describe how the grant will help the organization increase and diversify its programming, and help the organization produce performances or exhibits of a higher artistic risk.



6 – Describe the audience development activities the organization will undertake to increase attendance to the performance or exhibit, and to develop new audiences.

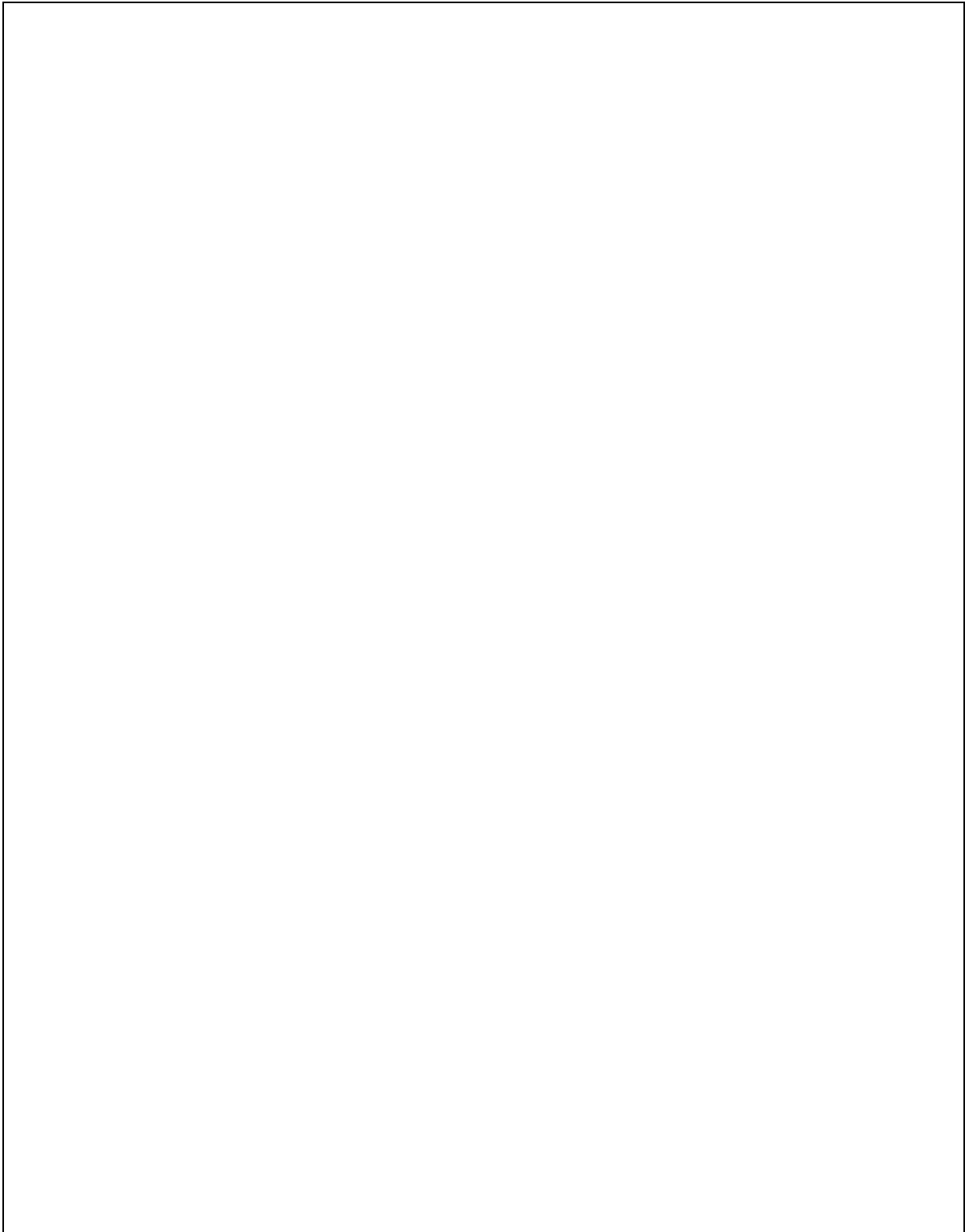
A large, empty rectangular box with a thin black border, intended for the respondent to describe audience development activities.

PART C – DETAILS OF ORGANIZATION’S TOURING PROJECT (CONT.)

7 – Please provide the tour dates.

PART C – DETAILS OF ORGANIZATION’S TOURING PROJECT (CONT.)

8 – Describe the marketing and promotion strategy for the proposed tour.



PART D – PROPOSED TOURING BUDGET

EXPENDITURES	\$
<i>Office costs</i>	
<i>Stationery</i>	
<i>Mailings, courier, other</i>	
<i>Travel, meetings</i>	
<i>Telephone, fax, and other related costs</i>	
<i>Presenting fee</i>	
<i>Artists' salaries</i>	
<i>Technical/technician</i>	
<i>Travel fees related to artists: Travel, lodging, per diems, (if these aren't included in the contract with the artists)</i>	
<i>Equipment rental</i>	
<i>Rental of venue</i>	
<i>Advertising and promotion (specify)</i>	
<i>Other (specify)</i>	
Total expenditures	

REVENUES	\$
<i>Federal government grant (specify)</i>	
<i>Provincial government grant (specify)</i>	
<i>Municipal government grant (specify)</i>	
<i>Sponsors</i>	
<i>Financial contribution of the applicant organization</i>	
<i>Contribution from partners (specify)</i>	
<i>Private sector contribution</i>	
<i>Ticket sales</i>	
<i>In-kind donations (specify approx. Value)</i>	
<i>Rental of premises or venue</i>	
<i>Donation of material</i>	
<i>Volunteer hours</i>	
<i>Other (specify)</i>	
Total revenues	
Grant requested (maximum de 25 000 \$)	

Note: The grant requested must not exceed 50% or 75% (see application guidelines for allocations per artistic discipline) of the total eligible budget, to a maximum of \$25,000.

PART E - DECLARATION

I hereby agree to provide all requested information as well as any other supporting documents needed to evaluate this application. I understand that my application may be disqualified if it is incomplete.

I recognize that applications are approved subject to availability of funds and that, beyond the provision of a grant, the Province of New Brunswick has no further commitment to the applicant. The Province will not be held responsible for the completion of and activity.

I agree to acknowledge the financial participation of the Province of New Brunswick and the Government of Canada in all publicity related to the activities of the proposed programming. (Provincial and federal logos can be downloaded from the following websites: <http://www.gnb.ca/cnb/logos/sections/NBwordmarks2-e.asp> for the Province of New Brunswick and <http://www.pch.gc.ca/logos/index-eng.cfm> for the Government of Canada.)

I agree that the project will be completed by March 31st of the current fiscal year and that a final report will be submitted to the Department after the project is completed.

I certify that this organization is incorporated in New Brunswick, that I have signing authority for the above-named organization, that the Board of Directors has reviewed and approved this application and that, to the best of my knowledge, the information provided with this application is accurate and complete.

Name : _____ Position / Title : _____

Signature : _____ Date : _____

PLEASE SEND THIS COMPLETED FORM AND OTHER DOCUMENTATION TO :

Rebekah Chassé, Arts Development Branch
Department of wellness, Culture and Sport
250, rue King
Fredericton, NB E3B 9M9

Tel.: 506-453-5372
Fax: 506-453-2416
Email: rebekah.chasse@gnb.ca
Website: www.gnb.ca/wcs-meacs

APPLICANT'S CHECKLIST

- Completed, signed and dated application
- Attached documentation (if any)
- Copy of the constitution or letters of incorporation (if first time applicant)
- List of current Board members, titles, and phone contact.