

NEW BRUNSWICK MULTIMEDIA INITIATIVE APPLICATION FORM

Section 1 – Applicant information

Name: _____

Mailing Address

Address: _____

City/Town: _____

Province: _____

Postal Code: _____

Telephone: _____

Fax: _____

Email: _____

Contact Person: _____

Title: _____

Legal Counsel: _____

Telephone: _____

Accountant: _____

Telephone: _____

Corporate Information Required:

Name (if different from above): _____

Production company Incorporation number: _____

Incorporated under the laws of: _____

❖ Are there any other companies associated with the project?: Yes No

If yes, please complete for each production company including co-producers (add separate pages if necessary)

Name: _____

Mailing Address

Address: _____

City/Town: _____

Province: _____

Postal Code: _____

Telephone: _____

Fax: _____

Email: _____

Contact Person: _____

Title: _____

Legal Counsel: _____

Telephone: _____

Accountant: _____

Telephone: _____

Section 2 – Project description

Type of application: Development grant: Production grant:

Production Category:

Genre		Type	
<input type="checkbox"/> Film	<input type="checkbox"/> Performing arts	<input type="checkbox"/> Anthology	<input type="checkbox"/> New media
<input type="checkbox"/> Animation	<input type="checkbox"/> Music video	<input type="checkbox"/> Feature film	<input type="checkbox"/> Movie of the week (MOW)
<input type="checkbox"/> Children	<input type="checkbox"/> Variety	<input type="checkbox"/> Short film	<input type="checkbox"/> Series
<input type="checkbox"/> Documentary	<input type="checkbox"/> Educational/industrial video	<input type="checkbox"/> Mini-series	
<input type="checkbox"/> Other _____			

Running length or average running time per episode in a series (in minutes): _____

If in reference to a series, indicate the number of episodes: _____

Section 3 - Producer and key personnel

Category	Name	Residence
Producer:	_____	_____
Co-producer:	_____	_____
Location producer:	_____	_____
Production manager:	_____	_____
Executive producer:	_____	_____
Associate producer:	_____	_____
Other producer:	_____	_____
Lead performer:	_____	_____
Second lead performer:	_____	_____
Director:	_____	_____

Section 4 – Additional information

Applications for development or production grants will be subject to an evaluation process, and therefore should be prepared and submitted in a professional manner. **An incomplete application could delay the evaluation process.**

In addition to the completed, dated, and signed application form, the applicant must include the materials listed below:

- Treatment, synopsis, or a short description of the project;
- A detailed development or production budget; estimates of overall expenditures to be incurred in New Brunswick; estimates of labor expenditures to be incurred in New Brunswick;
- Detailed financial structure with the customary letters of confirmation (broadcaster, Telefilm Canada, Canada Media Fund) if applicable;
- Details of chain of title;
- Co-production agreement if applicable;
- Distribution plan if applicable;
- A copy of the latest draft of the script, the bible for a series, or the proposal for documentaries.

Section 5 – Producers’ statement

I acknowledge that the Arts Development Branch and the Regional Development Corporation will have the authority to discuss this application (including all documentation provided thereunder) with other funders such as Telefilm Canada and the Canada Media Fund and any other persons or entities associated with the production.

I also acknowledge that the Arts Development Branch and the Regional Development Corporation may request additional information in order to complete the analysis of my application and I agree to provide any additional requested documentation in a timely manner.

I am authorized to sign on behalf of the company and I certify that I have examined this application and supporting documents and I declare and warrant that, to the best of my knowledge, the information contained herein is true and complete.

I also declare that I will comply with the regulations in effect within the Arts Development Branch and the Regional Development Corporation.

Signature _____ Title _____
Name (please print) _____ Date _____

Section 6 – Project completion

Upon completion of a project, the production company will submit the necessary documentation to the Arts Development Branch. The following information will be required prior to issuing the last payment:

For development projects:

- A list of all eligible expenditures incurred in New Brunswick (excluding tax);
- A detailed cost report with supporting documents.

For production projects:

- A list of all eligible expenditures incurred in New Brunswick (excluding tax);
- Projects of less than \$100,000 in total production value require a signed affidavit attesting to the actual costs of the production;
- Projects between \$100,000 and \$500,000 in total production value require a review engagement report;
- Projects exceeding \$500,000 in total production value require an independent audited report;
- A statement from an independent professional accountant confirming that all employees and suppliers have been paid and all contracts associated with the production have been honoured.