



**TOWN OF WOODSTOCK**  
**“New Brunswick’s First Town”**

824 Main Street, Woodstock NB E7M 2E8  
Telephone: (506) 325-4600 Fax: (506) 325-4308

**APPLICATION FOR SIGN PERMIT**

Civic address/Location of Sign: \_\_\_\_\_ PID #: \_\_\_\_\_ Zone \_\_\_\_\_

Name of Land Owner: \_\_\_\_\_ Address \_\_\_\_\_

Province: \_\_\_\_\_ Postal: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name and address of Applicant or Agent, if applicable: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Address of Designer of Sign: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Total Number of Signs on Property Description: \_\_\_\_\_

**DESCRIPTION OF SIGN**

**Type of Sign:** Temporary \_\_\_\_\_ Permanent \_\_\_\_\_ **Number of Sign Faces:** 1 2 3 4 \_\_\_\_\_

**Style of Sign:** Freestanding \_\_\_\_\_ Pylon \_\_\_\_\_ Fascia (*Mounted flat on Building*) \_\_\_\_\_ Projecting \_\_\_\_\_ Canopy \_\_\_\_\_

*\*Is the proposed sign (Freestanding/Pylon) in Compliance with NB Power setback requirements?*  
Yes \_\_\_\_\_ No \_\_\_\_\_

**Construction:** Wood \_\_\_\_\_ Plastic \_\_\_\_\_ Metal \_\_\_\_\_

**Illuminated:** Yes \_\_\_\_\_ No \_\_\_\_\_ If **Yes** Electrical Contractor \_\_\_\_\_ Phone: \_\_\_\_\_

**How:** Internal \_\_\_\_\_ External \_\_\_\_\_ Constant \_\_\_\_\_ Flashing \_\_\_\_\_ Scrolling \_\_\_\_\_ Other \_\_\_\_\_

**ATTACH THE FOLLOWING**

- Sign specifications and Drawing – showing dimension of sign ,height from ground to bottom of sign,
- A Site Plan - indicating exact location on property showing distance from Property lines, Street, Intersections, Hydro Poles and location of all other signs on property (new or existing).

**Attached:** Yes \_\_\_\_\_ No: \_\_\_\_\_

Proposed Starting Date: \_\_\_\_\_ Expected Cost of Work: \_\_\_\_\_

I, THE UNDERSIGNED, AGREE TO COMPLY WITH ALL LAWS OF CANADA, THE PROVINCE OF NEW BRUNSWICK, AND BY -LAWS OF THE TOWN OF WOODSTOCK, NB, PERTAINING TO THE SIGN APPLIED FOR HEREIN.

Signature of Land owner: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant/Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**Office use only**

Approved By: \_\_\_\_\_

Variance required: Yes \_\_\_\_\_ No: \_\_\_\_\_

(Development Officer/CAO)

Approved \_\_\_\_\_ Approved with conditions \_\_\_\_\_

Date: \_\_\_\_\_

Denied \_\_\_\_\_ Date: \_\_\_\_\_

Fee: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Permit (No.) \_\_\_\_\_

*\*As per Bylaw R-302 Section 15 clause (5) and (14) the fee is \$ 25.00 per sign and if work commences before a permit is issued the Fee will be doubled.*

Return completed forms to:

Town of Woodstock  
824 Main Street  
Woodstock, New Brunswick  
E7M 2E8

Or they can be faxed to: (506) 325-4308

Les formulaires dûment remplis devraient être retournés à l'adresse suivante :

Ville de Woodstock  
824 rue Main  
Woodstock, Nouveau-Brunswick  
E7M 2E8

ou être faxés au : (506) 325-4308