

## AFFIDAVIT

- This form should be used if your original journeyman wall documents have been lost or destroyed and you wish to request new ones. Complete, sign and return to Apprenticeship and Occupational Certification. This form must also be signed by a Commissioner of Oaths or a Solicitor attesting to the fact that you are no longer in possession of the original documents. There is a \$20.00 fee for replacement of each wall document you are requesting.

### IMPORTANT REMINDERS

- Type or print clearly
- Incomplete forms will not be processed
- Sign and date your form
- Have the form signed and dated by a Commissioner of Oaths/Solicitor
- Include a cheque or money order payable to the Minister of Finance
- Mail your form to the address provided on the form or deliver it to the Apprenticeship and Occupational Certification office nearest to you

### INSTRUCTIONS FOR FILLING OUT THE FORM

**S.I.N.:** Social Insurance Number  
**Client Id No. :** Not required / office use only  
**Region :** Not required / office use only  
**Occupation name:** Name of occupation(s) for which you are requesting replacement documents.  
**Occ. Code :** Not required / office use only  
**Application No. :** Not required / office use only

**PERSONAL SECTION :** Complete all fields.

#### **WALL DOCUMENT TYPE**

**Replacement requested:** Please check box beside the document(s) you are requesting  
**Number issued on document:** This number appears on your old document  
**Date issued:** Date your document was originally issued  
**Id card required:** Enter which card(s) you are requesting

**SWORN TO...:** To be completed by a Commissioner of Oaths/Solicitor

**SIGNATURE OF JOURNEYMAN:** Please don't forget to sign the application.

**CONSENT TO DISCLOSE INFORMATION:** Sign and date if you authorize our Branch to disclose information respecting your participation in the apprenticeship program and/or occupational certification program for the purposes of providing verification of your apprenticeship registration, and/or your certification, to assist in securing, promoting, and maintaining employment; to determine your eligibility for apprenticeship and occupational certification programs in other jurisdictions; to assist with inter-provincial labour mobility; and, for program planning and labour market research.