

Corrections to the Title Register

Background: Correction of errors and omissions to the Land Titles “Title Register” has traditionally been handled by the office of the Registrar General through a formal Rectification of Title process.

Errors and omissions occur from time to time in the registration process and SNB is implementing new procedures with improved efficiencies for both lawyers and the Land Registry, to correct errors and omissions and process formal rectifications of title.

Effective July 1, 2008:

- If any errors or omissions are identified through the examination of a Certificate of Registered Ownership (CRO), the lawyer is to contact the local Land Registry office responsible for the affected PID, and provide a description of the issue.
- Regional staff will review the issue and if the situation falls within procedural guidelines to address minor errors and omissions, the error or omission will be corrected on the Title Register and a new CRO will be issued.
- If the issue is outside procedural guidelines, regional staff will escalate the issue to Senior Land Registry staff for review.
- If a formal rectification is required, regional staff will contact the lawyer with instructions.
- Applications to Rectify the Title Register, complete with the required information to support the requested change are to be sent to the local Regional Land Registry Manager.

Note: All other inquiries related to the functional operation of PLANET, Electronic Submission of documents or the legislative provisions of the Registry /Land Titles Acts are not to be submitted directly to SNB Land Registry staff, but to the SNB PLANET Helpdesk at 1- 888- 832- 2762.