Tips & Tricks-Historical Indexes

1. When using Adobe to view the Historical Index, if you want to see two pages without a break:

Example:

HENRY							
Daniel L. et ux (Diana)	Continental Bank of Canada	Mtge	237	372	Gordon	84538	83
Diana et vir (Daniel L.)	Continental Bank of Canada	Mtge	237	372	Gordon	84538	83

CONSOLIDATED INDEX — INDEX CONSOLIDÉ

Form RO 1

GRANTOR - CÉDANT	GRANTEE - CESSIONNAIRE	INSTRUMENT INSTRUMENT	BOOK LIVRE	PAGE PAGE	LOCATION - LIEU	
HERSEY						
Joe	Toner Building Supplies Ltd.	Judg.	239	756	85059	83

And not like:

HOUGHTON								
Thomas E. Jr. et al	F. Dube	Asgmt.	Lease	235	936		84200	81/82
HOVEY								
Graeme Ralph et ux (Jannette Esther)	A. & P. McPhail		Deed	242	516	Perth	85681	83

All you have to do is use the page break feature
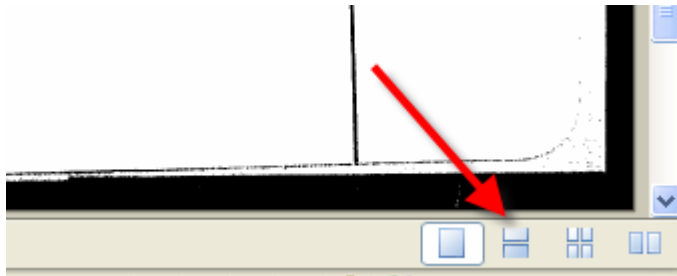
You can choose 1 page view, 2 page view, 4 page view or side by side view.

2. When you are **printing pdf's in PLANET** and you are printing from a .pdf that has markups on it, if you want to print the markups, you have to adjust the settings of your printer in order to get the markup printed too

BARSS						
Marion et al	Crown, N.B.(Transportation)	15.	715	645	Nelson-2903 to 2906 ATT	
BARTER Joyce Darlene Kidd et al	Howe, James P.	1.	725	210	Newcastle - Town - 1378 SD - 78 - 13	
BARTOLLAS						
Mary E. et al markup	Town of Newcastle	17.	714	476	Newcastle-Town	
Mary E. et al	Town of Newcastle	15.	720	90	Newcastle-Town - 2920 ATT.	

On the printer setting on your computer make sure that comments and forms is set to "Document and Markups"